

**Minutes of the Board of Regents
of the Uniformed Services University of the Health Sciences**

**Meeting No. 167
May 15, 2009**

The Board of Regents of the Uniformed Services University of the Health Sciences met on May 15, 2009, at the Uniformed Services University of the Health Sciences, 4301 Jones Bridge Road, Bethesda, Maryland. The meeting date and agenda were published in the Federal Register and each Regent was duly notified prior to the meeting. The Chair called the meeting to order at 9:30 a.m. Members and advisors listed below were in attendance:

Board Members

Ronald R. Blanck, D.O., Chair
Colleen Conway-Welch, Ph.D., MSN, Vice Chair
Otis W. Brawley, M.D., Member
Vinicio E. Madrigal, M.D., Member
Lawrence C. Mohr, M.D., Member
Kenneth P. Moritsugu, M.D., M.P.H., Member
Gail R. Wilensky, Ph.D., Member
Charles L. Rice, M.D., President, USU
Jack W. Smith, M.D., representing the Acting Assistant Secretary of Defense for Health Affairs
RADM Robert C. Williams, USPHS, representing the Acting Surgeon General of the United States
RDML Matthew L. Nathan, MC, USN, representing the Surgeon General, U.S. Navy
Maj Gen Kimberly A. Siniscalchi, USAF, NC, representing the Surgeon General, U.S. Air Force
MG Deborah C. Wheeling, RC, USA, representing the Surgeon General, U.S. Army

Advisors to the Board

Larry W. Laughlin, M.D., Ph.D., Dean, F. Edward Hébert School of Medicine, USU
Ada Sue Hinshaw, Ph.D., R.N., FAAN, Dean, Graduate School of Nursing, USU
COL Norvell V. Coots, MC, USA, Commander, Walter Reed Army Health Care System
John E. Baker, J.D., General Counsel, USU

AWARD PRESENTATIONS

Dr. Blanck and Dr. Rice presented the Exceptional Service Medal to Dr. Stephen L. Jones in recognition of his contributions to the Board of Regents and the university. Dr. Jones served as Principal Deputy Assistant Secretary of Defense for Health Affairs from 2004 - 2009.

Dr. Blanck and Dr. Bauer presented the Carol J. Johns, M.D. Medal to Dr. Brian M. Cox, an internationally recognized scientist for his contributions to addiction research, and professor in the departments of pharmacology and neuroscience. The Carol Johns Medal honors a faculty member whose accomplishments emulate Dr. Johns' spirit by furthering the welfare of the USU

faculty, promoting outstanding educational programs for students, and advancing the reputation of the university.

MATTERS OF GENERAL CONSENT

Following welcoming remarks and a brief review of administrative items, Dr. Blanck presented the matters of general consent listed below:

- Meeting dates for the coming year with the caveat that, following a member survey, the Fall Meeting may occur November 4-5 rather than November 2-3
- Minutes of the February 3, 2009, Board of Regents Meeting
- Actions taken by the Board since the February 2009 meeting
 - Electronic approval in March of the Distinguished Service Medal to the Honorable S. Ward Casscells, the Distinguished Service Medal to Major General George Weightman, the Exceptional Service Medal to Dr. Stephen Jones and the appointment of Dr. Matthew Pollack to the rank of Emeritus Professor of Medicine
 - Electronic approval in April to posthumously award ENS Christopher Gallagher, MC, USN the degree of Doctor of Medicine

Upon motion duly made and seconded, the Board

Voted by voice vote: To approve the matters of general consent as presented.

REPORT FROM FINANCE AND ADMINISTRATION

Mr. Tinling began the report with an overview of resource management in the Department of Defense. His remarks included the following points:

- USU conducts its internal strategic planning process within the context of the strategic planning process of the Department of Defense, and more specifically the Defense Health Program.
- As a component of the Department of Defense (DoD) the university is an active participant in the iterative planning processes of the DoD. Key documents in this process are the National Security Strategy, the National Military Strategy, the Quadrennial Defense Review, and the biennial Program Objectives Memorandum (POM).
- Within this larger context USU conducts its internal strategic planning process that is focused on addressing the higher goals of the Department of Defense and the nation while meeting the specific educational objectives of the university.
 - Much of this effort is directed toward ensuring that the goals and objectives of the missions of the university and the resources to achieve them are identified to Congress and the administration so they can be supported in the annual appropriations process.
 - To that end the university's strategic plan seeks to identify the future requirements necessary to achieve the mission statements and goals outlined above.
- The execution of funds in any current fiscal year is managed through cost centers by:
 - Appropriation - which at USU consists of Operations and Maintenance, Research Development Test and Evaluation, and Procurement
 - Budget Activity Groups - such as Direct Care, Consolidated Health, IM/IT, Education and Training (much of USU's funding comes from this group), and Base Operations/Communications

- Commodities - such as Personnel, Travel, Supplies and Material, Equipment, and Stipends/Grants
- Fund Status - which includes Commitment, Obligation, Expense and Available

Mr. Tinling said the university's resource profile can be described in several ways. Different views lead to different management approaches e.g., an appropriation view leads to across the board percent reductions while commodity views lead to percent reductions at that level of detail. Only at the cost center level does the Department have the ability to judge the value of the activity in relation to its contribution to mission. The Middle States Commission on Higher Education view looks at all USU resources grouped into activities e.g., research, instruction, operation & maintenance of plant, institutional support, academic services, student services, and scholarships and fellowships. Describing USU's finances using the Responsibility Centers model represents another comprehensive view. In this instance, individual cost centers (such as departments) support major university programs (such as medical student education, research, and graduate nursing education). These major programs are aligned under the following seven Responsibility Centers:

- School of Medicine
- Graduate School of Nursing
- Vice President for Research
- Director of the Armed Forces Radiobiology Research Institute
- President
- Senior Vice President
- Vice President for Finance and Administration

Ensuing discussion included the following points:

- USU's current accounting system is good at tracking revenue and expenses but the system cannot provide information that would be helpful for management decisions
- The USU budget will be built around Responsibility Centers and their respective major programs beginning in FY 2010

The Board requested a presentation from Health Affairs at an upcoming meeting concerning the Department's readiness cost accounting practices, including credit for staff deployments.

BOARD ACTIONS

Degree Granting – School of Medicine

Dr. Laughlin presented for certification the Class of 2009. Each of the 156 students therein has completed the requirements necessary to be awarded the degree of Doctor of Medicine and to enter graduate medical education.

Upon motion duly made and seconded, the Board

Voted by voice vote: To concur with the recommendation of the Student Promotions Committee as presented by Dr. Laughlin and to recommend that the President confer the degree of Doctor of Medicine on each member of the Class of 2009 as listed.

It is noted for the record that ENS James T. Gilson, MS, USN, and 2nd Lt Michael R. Nay, USAF, MSC, have not successfully completed the requirements for graduation at this time. The Board, in accordance with its decision of August 2002, delegates graduation authority for the above named matriculants to the Dean, School of Medicine.

Degree Granting – Graduate School of Nursing

Dr. Hinshaw presented for certification 28 graduate nurses having successfully completed requirements for the Master of Science in Nursing degree. Twenty-one students have completed the Family Nurse Practitioner Program and seven have completed the Perioperative Clinical Nurse Specialist Program. Dr. Hinshaw also presented for certification one candidate to receive the degree of Doctor of Philosophy in the Doctor of Nursing Science Program.

Upon motion duly made and seconded, the Board

Voted by voice vote: To concur with the recommendations as presented by Dr. Hinshaw and to recommend that the President confer the degree of Master of Science in Nursing upon each of the 28 successful candidates and that he confer the degree of Doctor of Philosophy upon the one successful candidate as presented.

Degree Granting - Graduate Education

Dr. Laughlin presented for certification 40 candidates to receive graduate degrees in the biomedical sciences. Eight candidates were presented to receive the degree of Doctor of Philosophy, one to receive the degree of Doctor of Public Health, two to receive a Master of Science, and one to receive a Master of Science in Public Health. Twenty-seven candidates were presented to receive the degree of Master of Public Health and one candidate was presented to receive the degree of Master of Tropical Medicine and Hygiene.

Upon motion duly made and seconded, the Board

Voted by voice vote: To concur with the recommendations as presented by Dr. Laughlin and to recommend that the President confer the degrees as stated.

Faculty Appointments and Promotions

Dr. Laughlin presented the recommendations made by the School of Medicine Committee of Appointments, Promotion and Tenure at a meeting held on March 9, 2009. Eighteen individuals were recommended for faculty appointments, promotions or tenure.

Upon motion duly made and seconded, the Board

Voted by voice vote: To concur with the recommendations of the Committee as presented by Dr. Laughlin and to recommend that the President implement the actions.

Award Nominations

Dr. Rice presented three recommendations approved by the Committee for Names and Honors:

- The University Medal for COL David G. Burris, MC, USA
- The University Medal for Emmanuel G. Cassimatis, M.D.
- The University Medal for Howard Earl Fauver, Jr., M.D.

Upon motion duly made and seconded, the Board

Voted by voice vote: To approve the awards as presented by Dr. Rice.

CLOSED SESSION

The Board provides advice concerning personnel policies pertaining to the successful operation of the university. As information of a personal nature was to be discussed, the meeting was closed for approximately 30 minutes. A summary of the closed portion will be maintained as part of nonpublic Board of Regents files in the Office of General Counsel.

TRIBUTE AND AWARD PRESENTATION

USU faculty and staff joined members of the Board of Regents as Dr. Blanck and Dr. Rice presented the Distinguished Service Medal to the Honorable Everett Alvarez, Jr. in recognition of his many contributions to the university. Mrs. Alvarez then stood with her husband as his official portrait was unveiled following remarks from Dr. Mohr, Dr. Blanck and Dr. Rice. Mr. Alvarez was a member of the Board of Regents from March 1988 to November 2008, serving two terms as a Regent and two terms as Chair.

PRESENTATION OF BOARD OF REGENTS AWARDS

Dr. Blanck and Dr. Rice presented the 2009 Board of Regents Awards, which represent the highest honors graduating students can receive. The 2009 recipients are:

- Major Jon Geno, USAF, NC, USU Graduate School of Nursing
- 2nd Lt Nicole Hsu, USAF, MSC, USU School of Medicine

PRESIDENT'S REPORT

Dr. Rice reported that he has established a committee to assist in developing appointment and promotion criteria for faculty members at military treatment facilities who are involved with the clinical education of USU students. Other items in the President's Report included the following:

- An accreditation issue concerning the type of campus being established is hindering progress toward the USU postgraduate dental program in San Antonio, Texas. Ideally the issue will be resolved before the Summer Meeting.
- Office space in San Antonio is being leased. University presence there will provide support for USU graduate nurses and undergraduate medical students as well as those in the postgraduate dental program.
- USU's department of Continuing Education for Health Professionals received a five-year accreditation from the American Psychological Association.

REPORT FROM THE HENRY M. JACKSON FOUNDATION FOR THE ADVANCEMENT OF MILITARY MEDICINE

Mr. Lowe presented an overview of the Henry M. Jackson Foundation, which was created by Congress in 1983 to facilitate USU's research activities. Services provided by the foundation include grant and contract management, financial management, administrative support and infrastructure support. Other points in Mr. Lowe's report included the following:

- Onsite research programs supported by the foundation include the Center for the Study of Traumatic Stress, the Center for Neuroscience and Regenerative Medicine and the

Infectious Disease Clinical Research Program. Over 200 projects are supported onsite, totaling over \$32 million in FY 2008.

- Offsite research at Walter Reed Army Medical Center, the National Naval Medical Center and the Center for Prostate Disease Research is also supported. About \$48 million was spent in fiscal 2008 for offsite research.
- The foundation's indirect cost recovery rate for federally sponsored onsite research programs at USU is just over 52 percent. This includes the base rate of 15.2 percent, 30.2 percent for research infrastructure support costs and 6.7 percent which is returned to the appropriate academic department. For offsite research, the rate is 15.2 percent.
- The Joint Office of Technology Transfer enables collaboration between USU researchers and the private sector. Through Cooperative Research and Development Agreements (CRADAs) and novel technology licensing, over \$10 million was earned in fiscal 2008 by the university and its inventors. The Joint Office of Technology Transfer also protects intellectual property by filing patent applications.
- Other foundation support includes fellowships to USU graduate students, annual assistance for Research Week, and the management of 70 endowments.

BOARD COMMITTEE REPORTS

Academics Committee

Dr. Conway-Welch summarized reports heard by the committee:

- COL Lillis-Hearne described the research program at the Armed Forces Radiobiology Research Institute. Currently there are 22 extramural research protocols at the institute, most of which focus on the management and treatment of radiation casualties.
- Dr. Bauer's report from the Faculty Senate emphasized new initiatives such as the recent orientation day for new faculty; the continuing work on the development of a Web-based Portfolio System for billeted and nonbilleted university faculty; and Education Day 2009, which showcases innovative teaching methods and materials.
- Dr. Hinshaw summarized the final report from the January 2009 review of the PhD Program in the Graduate School of Nursing. Recommended areas for consideration at the university level included the following:
 - Establishing a graduate school which would standardize procedures and policies across all graduate departments
 - Extending the time given to complete the doctoral degree to four years, if possible
 - Developing USU's distributive learning environment so programs can be distance accessible
- Dr. Laughlin described USU's "Second Look" Program, which invited accepted applicants to the School of Medicine back to campus for additional discussions and planned activities. Sixty-three applicants took advantage of this opportunity. The dean also reported on preparations for the Accreditation Council for Graduate Medical Education site visit scheduled for September 22, 2009.

Development and External Affairs Committee

Dr. Moritsugu summarized the primary points raised during the meeting:

- The Henry M. Jackson Foundation for the Advancement of Military Medicine and the Tug McGraw Foundation are sponsoring a medical symposium and gala on November 6-7, 2009.

- The symposium will highlight military medicine; the gala will honor researchers and friends of military medicine
- The proceeds will be split between the two foundations and used to increase civilian/military partnerships
- A strategic plan for communications is being developed by university staff

ADJOURNMENT

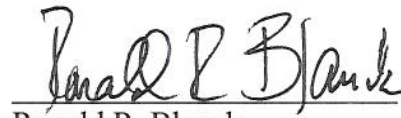
There being no further business, Dr. Blanck adjourned the meeting at 3:00 p.m.

SUBMITTED:



William T. Bester
Acting Executive Secretary, Board of Regents

APPROVED:



Ronald R. Blanck
Chair, Board of Regents

Prepared by Janet S. Taylor